



Association of Certified
Bin Operators, LLC.

Drop-Off Bin Operator Code of Conduct

Companies that are members of the Association of Certified Bin Operators, LLC. (ACBO) are deeply committed to recycling and waste reduction, and through their business activities, are responsible for diverting billions of pounds of used textiles and other household wastes from landfills each year. They are also committed to giving back to their communities, and as a matter of course, create substantial revenue for numerous 501(c)(3) charitable nonprofit organizations by purchasing inventory donated to the charities by the public. To do this, ACBO members frequently forge partnerships with charitable groups, agreeing to provide clothing collection bins and collection services and to share in related proceeds in exchange for using the charity's name/logo on their bins. These arrangements are broadly beneficial to participating charities as they provide a risk-free and effortless means of generating much needed funding without any overhead.

Yet, despite the meaningful contributions for-profit clothing collection bin operators are making to broader environmental and philanthropic goals, they have sometimes come under fire, with critics alleging that some operators do not fulfill their obligations to maintain collection bins or provide enough transparency about the intended use of contributions.

While these instances are by far the exception and not the rule, to prevent potentially negative outcomes and effectively support recycling and reputable charitable nonprofits, ACBO member clothing collection bin operators abide by a stringent code of conduct. The elements of this code are detailed below.

ACBO member clothing collection bin operators agree to:

1. Ensure collection bins identify the name and telephone number of the company responsible for maintaining the bin(s).
2. Clearly mark collection bins with the names and telephone numbers of the sponsoring organization and names and contact information (phone number, email address or website URL) of charities receiving benefit.
3. Refrain from using deceptive or ambiguous labels/logos on bins that imply contributions will go to support a particular cause if there is no underlying affiliation with a charitable organization and clearly disclose the for-profit nature of your business on the collection bins.
4. Obtain written consent from a property owner and/or representative prior to placing and/or moving collection bins on any private property.

5. Service collection bins as often as necessary to avoid accumulation of recycled items or debris around said bins.
6. Provide the property owner and/or representative with a working phone number and commit to responding to any complaints regarding bin maintenance within 24 hours of receiving notification during regular business hours.
7. Comply with any applicable zoning and or permitting requirements, including state, local and municipality requirements.

ACBO encourages clothing collection bin operators to perform due diligence to ensure the legitimacy and good standing of any potential 501(c)(3) charity partner. To accomplish this, collection bin operators may wish to ask charitable partners to furnish:

- A letter of determination from the Internal Revenue Service (IRS) indicating valid 501(c)(3) tax status.
- Documentation indicating satisfactory completion of an independent, third-party review verifying compliance with any applicable IRS requirements.
- A copy of the charity's completed IRS Form 990 for the most recent tax year.
- Any other form of acceptable documentation demonstrating that a nonprofit meets recognized standards for charitable accountability.

Any ACBO member company found to have violated any of the numbered provisions above may face disciplinary action from the association including but not limited to revocation of any related member benefits and/or privileges up to expulsion.

Of course, ACBO also encourages consumers and the general public to perform due diligence to ensure the legitimacy and good standing of any potential clothing collection bin operator and to contact their local state Attorney General's office to determine if these organizations or their private sector partners are registered and compliant with state and local regulations. Consumers/the general public may also wish to utilize an independent, third-party review service like www.charitynavigator.org, www.charitywatch.org, www.BBB.org to assess the activities of a potential charitable recipient.

Approved by ACBO - July 15th 2022

